



news and information
for employees of the
city of Saint Paul

City Update

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May 17, 2002

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President*

Jay Benanar

Jerry Blakey

Christopher Coleman

Patrick Harris

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City Update

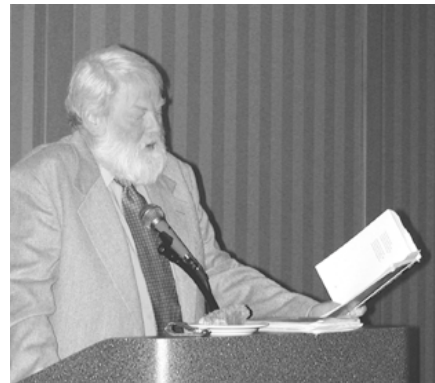
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Recognition Breakfast honors 184

Employees observing their 20th, 25th, 30th, and 35th years of service with the City of Saint Paul were honored Tuesday, May 7th, at the Radisson City Center hotel.

One hundred eighty-four employees were treated with a hearty breakfast and guest appearances by Mayor Randy Kelly and poet, musician, lecturer and Southwest State University professor Bill Holm.



Holm spoke of his East Side upbringing — similar to Mayor Kelly's — and entertained all with several of his poems.

Chief of Staff and Deputy Mayor Dennis Flaherty was master of ceremonies. Flaherty listed significant events that took place 20, 25, 30, and 35 years ago. He read the names of all 184 employees, and those in attendance gathered for photos (see next pages). City Councilmembers Dan Bostrom, Pat Harris, and Kathy Lantry gave employees service award pins.

The event was organized by the City employee services Committee and the Office of Human Resources; specifically Linda Crosby, Lynn Harwell, Myra Larson, Mark Robertson, Theresa Sullivan, Michelle VanHeel, and Sue Wegwerth.

Guest speaker Bill Holm

Karl Neid Award honoree Mamie Singleton (center) was surprised with the announcement of her award at her office by Mayor Kelly and Joanne Tromiczak-Neid, widow of the City Councilmember who was the inspiration for the award.



Police Dept. Sergeant Mamie Singleton is the 2002 winner of the Karl Neid award. The award is given yearly to a City employee who shows exceptional dedication to community service.

Singleton, a 25-year employee, has been the energy and spirit behind the implementation and

coordination of the Cops-N-Kids/Police and Firefighters Kids' Reading Program. This program has distributed over 100,000 books to kids. She also founded and continues to coordinate the Youth Initiative Aviation Academy. The YIAA develops and conducts specially focused academies for at-risk youth.

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Places to go. Things to do.

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The employees in these photos attended the Employee Recognition breakfast on May 7th.

35 years of service

Gregory Bles - Legis Operating
Jane Chada - Public Works
Christine Huback - CSO
Edward Hollanitsch - Parks
Shirley Jones - Water
Robert Klemm - Public Works
Kathleen Korf - PED
Gerald Krenner - Water
Gregory Lundgren - Parks

Margaret Maloney - Water
Carol Martinson - Libraries
Karlene Mohrlant - Libraries
Joh Morrow - Police
Michael Olson - Parks
Rudolph Paczkowski - Public Works
William Soshnik - Public Works
James West - LIEP
Michael Windey - Parks



30 years of service

Timothy Agness - Parks
Cheryl Anderson - Libraries
Roger Anderson - Technology & Mgmt
Stephen Baldwin - Parks
Alan Bataglia - Fire
John Bilek - Fire
Donald Bowman - Water
Donald Brau - PED
Dennis Conroy - Police
Glenn Crain - Water
Barbara Crudo - Public Works
Edward Eberhardt - Public Health
Frank Foster - Police
Vincent Gillespie - Parks
Dennis Goyette - Fire
Arthur Guerrero - Police
Catherine Hare - Parks
Maribeth Hultamn - PED
David Jaszczak - Parks
Richard Jents - LIEP
Arvesta Kelly - Parks
James Layer - Parks
Dennis McCann - Water
Kenneth Miller - Police
Therese Moe - LIEP
Michael Murphy - Public Works
Vern Ness - Police
Mary Anne O'Keefe - Parks
William Pesek - Parks
Sharon Peterson - PED
Reynold Renteria - Police
Gary Rivet - Police
Daniel Romanowski - Water
Ronald Rosenquist - Fire
Barbara Rossini - Police
Richard Rowan - Public Works
Theodore Ryan-Johnson - Libraries
John Saumweber - Technology & Mgmt
Robert Trammell - Parks
Timothy Trooien - Police
Timothy Verros - Fire
Thomas Walsh - Police
Bruce Wynkoop - Police

Saint Paul, Minnesota.

Founded in 1849.

Rediscovered in 2000.

25 years of service

Donald Anderson - Water
 Richard Bobrowski - Public Works
 Cregg Brackman - Police
 Peter Bravo - Police
 Herbert Carlson - Police
 Michael Christenson - Parks
 Mark Conway - Fire
 Robert Dike - Water
 Stephen Dinger - Parks
 Douglas Drusch - Public Works
 Clarence Duncan - Water
 James Dustin - Water
 Sue Ellingwood - Libraries
 Michael Finn - Parks
 Frederick Fischer - Police
 Richard Gabriel - Water
 Gregory Galloway - Public Works
 John Gauster - Fire
 David Gontarek - PED
 Douglas Guthrie - Libraries
 Robert Hammer - PED
 John Harrington - Police
 Donald Hase - Police
 Ronald Hauth - Parks
 Sandra Haustein - PED
 Susan Henry - Libraries
 Glen Hebert - Parks

Suzanne Hurley - PED
 Cheryl Indehar - Police
 Bonie Iverson - Libraries
 Mable Jesinoski - Police
 Brian Johnson - Parks
 Sigrid Johnson - Water
 Walter Johnson, Jr. - Water
 Jose Jovellana - OFS
 Laurie Kaplan - PED
 Richard Koerner - Public Works
 Philip Korlath - Parks
 Gregory Krey - Water
 Gregory Kuehl - Police
 Daniel Ludden - Water
 Gregory Majors - Police
 Charles Malmberg - Police
 Gregory Mapes - Public Works
 Joel Matters - Fire
 Lisa McGinn - Police
 James McGinnity - Water
 Michael McNamara - Fire
 Bruce Mead - Police
 Gregory Mercado - Police
 Randall Miller - Fire
 James Misencik - Police
 Michael Morehead - Police
 Harry Mueller - Parks
 Richard Munoz - Police
 Neil Nelson - Police
 Michael O'Brien - Police

Sharon O'Neill - Public Health
 Thomas Quinlan - Police
 Katherine Peterson - PED
 Ruth Rinehart - Police
 Darcy Rivers - Parks
 Mark Robertson - Human Resources
 Julia Rust - Police
 Jeffry Sanchez - Public Works
 Robert Sanchez - Public Works
 Michael Schwab - Police
 Edward Selly - Public Works
 Steven Semlak - Public Works
 Evelyn Senty - Parks
 Mamie Singleton - Police
 Janice Smith - PED
 Thomas Stella - Parks
 Steven Stoll - Police
 David Sundmark - Parks
 Thomas Swain - Parks
 John Szulim - Water
 Stanley Szulim - Parks
 Marc Toupal - Parks
 Frank Verdeja - Police
 Partick Voyda - Parks
 Robert Ward - Police
 Steven Warner - Parks
 Susan Wegwerth - Human Resources
 Wayne Wuellner - Parks
 Lawrence Zangs - LIEP



20 years of service

Bruce Bennett - Police
 Barbara Benson - Legislative Operating
 Brian Coyle - Police
 Louis Disanto - Parks
 Donna Drummond - PED
 Frank Freshwater - Water
 Arlene Hagland - Public Works
 Peter Hames - Technology & Mgmt
 Dennis Jensen - Police
 Errol Johnson - Police

Michael Johnson - Police
 Mark Kempe - Police
 Mary Kennicutt - Water
 Robert Lodmell - Police
 Arnold Ludwig - Parks
 Charles Marks - Fire
 Timothy McNeely - Police
 Daniel Moriarty - Police
 Alice Neve - Libraries
 David Novak - Parks
 Bruce Oliver - Police
 Juan Ortiz - Technology & Mgmt
 Richard Paulbick - Police
 Shirley Ransom - Public Works

Mark Richie - Police
 Ramon Rodriguez - Water
 Lawrence Rogers - Police
 Curtis Sandell - Police
 Thomas Sawyer - Technology & Mgmt
 Shay Shackle - Police
 Ronald Sherbert - Police
 Michael Stephenson - Public Works
 Linda Thurston - Water
 Sandy Unger - Parks
 Jean Walstad - Water
 Ronald Witman - Police
 Cynthia Wood - Public Works

Giving Feedback and Criticism at Work

Constructive criticism and feedback are crucial. As an employee, you know how important it is to know what you're doing right, and where you need improvement. But giving feedback and criticism to co-workers or people that you manage can be difficult. Here are some tips:

- Give feedback in person whenever possible. It's always better to address sensitive issues, such as someone's performance, in person rather than over the phone or

through e-mail.

- Point out what the person did well and is doing right.

- Say what the problem is and be as specific as you can.

- Remember to keep criticism focused on the work, and not on the person's personality.



- Offer solutions and suggestions for fixing what's wrong.

If you are receiving criticism or feedback, it's important to view the process as a positive step rather than a negative one. Feedback is one of the best tools we have for improving performance at work. Try to be open about what the person is telling you, and ask questions if you don't understand.

If you need assistance with communication challenges or stress at work, the HealthPartners Employee Advisory Resource (EAR) can help; call 1-800-659-7594, 24 hours a day, 365 days a year.

Blood Drive is May 28th

The next City/County Blood Drive is Tuesday, May 28th, 8:30 a.m. - 2:15 p.m. in Rooms 40-42 in the basement of the City Hall and Courthouse..

So far, sign ups have been rather light. That may be because the Red Cross has received some bad press recently about their use of funds that people donated for specific tragedies. However, donating blood is always a worthwhile process, and even if the blood cannot be used for some reason, the testing done on it benefits all of us in the long run.

So, please respond or call 266-6530 soon to make your appointment. You may also, of course, walk

in on the day of the Blood Drive, but you may have to wait longer.

If your Blood type is "O", you may want to read on....

The Red Cross will be running Double Red Cell Donation at our May 28th Blood Drive. If you are type "O", and you meet certain criteria (see Who can Donate? below), they may speak to you about donating red cells. This automated method lets you give two units of red blood cells in one donation, and returns all other blood components to you.

Who can Donate?

Females who are 5'5" and 150 lbs.

Males who are 5'1" and 130 lbs.

Both need an iron level of 40% (13.3 hemoglobin)

What are the Benefits?

- *A two-unit red cell donation reduces a patient's exposure to multiple blood donors (because two units are from one donor), or when you donate 2 units of red cells, you may serve twice as many patients with a single donation.

- *A smaller needle is used for increased comfort.

- *Fluid replacement may help you feel better after donation.

- *Donation takes about an hour and half, but you can give twice as much in just one visit.

- *You must wait 112 days between donations so there are fewer trips to the blood center.

City job openings as of May 17th, 2002

Application deadline	Job title	Wage or salary rate	Exam date
Open	ECC Telecommunicator	\$1,417.26	See Job Ann
05/30/02	Fire Equipment Operator	\$1,587.51	06/26/02
Open	IS Systems Support Specialist IV	\$1,640.13	See Job Ann
06/07/02	Parking Enforcement Officer	\$948.88	See Job Ann
Open	Senior Pool Attendant (seasonal)	\$9.79 per hr	See Job Ann
Open	Swimming Pool Supervisor (seasonal)	\$11.37 per hr	See Job Ann
Open	Water Safety Instructor & Life Guard (seasonal)	\$8.25 & \$7.75 per hr	See Job Ann

Please Note: Mayor Kelly has announced a hiring freeze for the City of Saint Paul. The testing and application process will be continuing for certain positions, and hiring decisions will be made on a case by case basis. The City does anticipate that some exceptions to the freeze will be approved, particularly for certain seasonal/summer positions. You are encouraged to continue your interest in City employment by completing the job application process.

Note: Call or visit the Office of Human Resources to receive the official job announcement for these positions. Location: 400 City Hall Annex. Phone: 651-266-6500 (TTY/TDD 651-266-6501) or visit the web site: www.ci.stpaul.mn.us/jobopenings. For jobs announced after May 9th, please call our 24-hour job line, 651-266-6502.